**EVENTS PLANNING RESPONSIBILITIES**

| MONTH | EVENT | NAME RESPONSIBLE | DATE |
|---|---|---|---|
| JAN | Start Audit of Treasurer | Treasurer | |
| JAN | Establish committee for election nominations | Base Commander | |
| FEB | H.L. Hunley / Housatonic Memorial service | Hunley Service Coord | 17 Feb |
| MAR | Present Distinguished Submariner Award | Base Commander | BM |
| MAR | Complete Audit of Treasurer | Treasurer | BM |
| MAR | Yearly Report to USSVI National | Secretary | |
| APR | Holland Club Induction | Holland Club Chairman | BM |
| APR | USS Amberjack SS-219 Memorial Service & National Submarine Day Service - 2nd Saturday in April | Special Events Coord | CWM |
| APR | Submarine Birthday Ball | NNPTC POC | |
| APR | Review of Base Bylaws begins | Executive Board / BOD | |
| MAY | Base Elections - Odd years BC & Treasurer; Even years VC and Treasurer | Base Commander | BM |
| MAY | Memorial Day Observance Location TBD | Special Events Coord | |
| MAY | Base Picnic if held | Recreation Committee | |
| JUN | Complete Review of Base Bylaws | Executive Board / BOD | |
| JUN | Scholarships presented | Scholarship Committee | BM |
| JUL | Vote on Base Bylaws if required | Executive Board / BOD | BM |
| JUL | Moncks Corner Parade if held | Special Events Coord | |
| SEP | Seesaw Days Parade if held | Special Events Coord | |
| NOV | Distinguished Submariner Award Nominations Begin | COB | |
| NOV | Veterans Day Ceremony, Location TBD | Special Events Coord | 11 Nov |
| NOV | Veterans Day Lost Boasts Bell Tolling – Coastal Coffee Roasters | Special Events Coord | 11 Nov |
| DEC | Christmas Party – December Meeting | Recreation Committee | |
| DEC | Goose Creek Parade if held | Special Events Coord | |
| DEC | Harleyville Parade if held | Special Events Coord | |
| DEC | Ridgeville Parade if held | Special Events Coord | |
| DEC | Mt. Pleasant Parade if held | Special Events Coord | |
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BM – base meeting
CWM – Cold War Memorial